

**CCS Headings Version 1.8
Amended September 2009**

CCS Headings

**Content Classification Scheme for Legal and Advice
Sector Metadata Scheme (LAMS)**

Version 1.8 September 2009

- 1** **Benefits**
- 1.1 . Benefit administration
- 1.1.1 . . Benefit claims and payments
- 1.1.2 . . Benefit fraud
- 1.1.3 . . Benefit revision and appeal
- 1.2 . Benefits for families and children
- 1.2.1 . . Bereavement benefits
- 1.2.2 . . Childrens benefits
- 1.2.3 . . Maternity benefits
- 1.3 . Carers benefits
- 1.4 . Housing related benefits
- 1.5 . Income support
- 1.6 . Job seeking benefits
- 1.7 . Older persons benefits
- 1.8 . Retirement pensions
- 1.9 . Sickness and disability benefits
- 1.10 . Social fund payments
- 1.11 . Tax credits

2 **Communications and media**

- 2.1 . Communications
- 2.1.1 . . Email
- 2.1.2 . . Mobile phones
- 2.1.3 . . Postal services
- 2.1.4 . . Telephones
- 2.2 . Information technology
- 2.2.1 . . Data protection
- 2.2.2 . . Electronic shopping
- 2.2.3 . . Internet
- 2.3 . Media
- 2.3.1 . . Copyright
- 2.3.2 . . Photography
- 2.3.3 . . Publishing
- 2.3.4 . . Radio
- 2.3.5 . . Recordings
- 2.3.6 . . Television

3 **Consumer affairs**

- 3.1 . Buying and selling of goods
- 3.1.1 . . Auctions
- 3.1.2 . . Electronic shopping
- 3.1.3 . . Guarantees
- 3.1.4 . . Hiring
- 3.1.5 . . Mail order
- 3.1.6 . . Markets
- 3.1.7 . . Pricing

- 3.2 . Companies
- 3.3 . Consumer goods
- 3.3.1 . . Clothing
- 3.3.2 . . Faulty goods
- 3.3.3 . . Food and drink
- 3.3.4 . . Household products
- 3.3.5 . . Vehicle purchase
- 3.4 . Consumer protection
- 3.4.1 . . Advertising
- 3.4.2 . . Consumer complaints and rights
- 3.4.3 . . Consumer safety
- 3.4.4 . . Packaging and labelling
- 3.4.5 . . Trade descriptions
- 3.4.6 . . Trading standards
- 3.4.7 . . Weights and measures
- 3.5 . Consumer services
- 3.5.1 . . Catering services
- 3.5.2 . . Delivery services
- 3.5.3 . . Electrical services
- 3.5.4 . . Gardening services
- 3.5.5 . . Hairdressing and beauty services
- 3.5.6 . . Home improvements
- 3.5.7 . . Plumbing and heating services
- 3.5.8 . . Repair services
- 3.6 . Credit
- 3.6.1 . . Consumer credit
- 3.6.2 . . Credit cards
- 3.6.3 . . Loans
- 3.7 . Electronic shopping
- 3.8 . Licensing laws
- 3.9 . Utilities
- 3.9.1 . . Electricity supply
- 3.9.2 . . Gas supply
- 3.9.3 . . Telephones
- 3.9.4 . . Water supply

4 Education and training

- 4.1 . Adult education
- 4.2 . Educational funding
- 4.3 . Higher and further education
- 4.4 . Pre school education
- 4.5 . Schools
- 4.5.1 . . Attendance at school
- 4.5.2 . . School admissions policy
- 4.5.3 . . School discipline
- 4.6 . Special educational needs
- 4.7 . Training

5 Employment

- 5.1 . Charities
- 5.2 . Contract and conditions of employment
 - 5.2.1 . . Disciplinary procedures
 - 5.2.2 . . Leave
 - 5.2.3 . . Self employment
 - 5.2.4 . . Working time
- 5.3 . Discrimination at work
 - 5.3.1 . . Age discrimination at work
 - 5.3.2 . . Disability discrimination at work
 - 5.3.3 . . Race discrimination at work
 - 5.3.4 . . Religious discrimination at work
 - 5.3.5 . . Sex discrimination at work
 - 5.3.6 . . Sexual orientation discrimination at work
- 5.4 . Dismissal and redundancy
 - 5.4.1 . . Constructive dismissal
 - 5.4.2 . . Employment tribunals
 - 5.4.3 . . Redundancy
 - 5.4.4 . . Unfair dismissal
- 5.5 . Employees rights
 - 5.5.1 . . Parental rights
 - 5.5.2 . . Time off work
- 5.6 . Health and safety at work
- 5.7 . Job seeking benefits
- 5.8 . Pay
- 5.9 . Pensions
- 5.10 . Trade unions and industrial relations
 - 5.10.1 . . Collective bargaining
 - 5.10.2 . . Employee participation
 - 5.10.3 . . Industrial action
 - 5.10.4 . . Trade union membership
- 5.11 . Unemployment
- 5.12 . Voluntary work
- 5.13 . Working in the UK

6 Environment and countryside

- 6.1 . Agriculture
- 6.2 . Animal health and welfare
 - 6.2.1 . . Animal health
 - 6.2.2 . . Animal rights
 - 6.2.3 . . Farm animals
 - 6.2.4 . . Pets
 - 6.2.5 . . Wild animals
- 6.3 . Countryside
 - 6.3.1 . . Access to countryside
 - 6.3.2 . . Footpaths and bridleways
- 6.4 . Environmental protection
 - 6.4.1 . . Pollution

- 6.4.2 . . Radioactive contamination
- 6.4.3 . . Waste disposal
- 6.5 . Nature conservation
- 6.6 . Open spaces
- 6.7 . Planning and building

7 Family and personal

- 7.1 . Birth
 - 7.1.1 . . Abortion
 - 7.1.2 . . Birth certificates
- 7.2 . Children and young people
 - 7.2.1 . . Adoption
 - 7.2.2 . . Child abuse
 - 7.2.3 . . Child residence
 - 7.2.4 . . Child support
 - 7.2.5 . . Childcare
 - 7.2.6 . . Childrens welfare
 - 7.2.7 . . Fostering
 - 7.2.8 . . Local authority care
- 7.3 . Death
 - 7.3.1 . . Death certificates
 - 7.3.2 . . Funerals
 - 7.3.3 . . Wills and trusts
- 7.4 . Domestic violence
- 7.5 . Elderly people
 - 7.5.1 . . Concessions for elderly people
 - 7.5.2 . . Retirement
- 7.6 . Financial provision
- 7.7 . Marriage, civil partnership and cohabitation
 - 7.7.1 . . Civil partnership
 - 7.7.2 . . Cohabitation
 - 7.7.3 . . Marriage
- 7.8 . Names
- 7.9 . Parenting
 - 7.9.1 . . Parental responsibility
- 7.10 . Powers of attorney
- 7.11 . Separation, divorce and dissolution of civil partnerships
 - 7.11.1 . . Childrens welfare
 - 7.11.2 . . Conciliation and mediation
 - 7.11.3 . . Dissolution of civil partnerships
 - 7.11.4 . . Divorce
 - 7.11.5 . . Financial provision
- 7.12 . Sexual and reproductive health
- 7.13 . Sexuality and gender issues

8 Government, law and rights

- 8.1 . Access to justice
- 8.1.1 . . Courts and tribunals
- 8.1.2 . . Dispute resolution and arbitration
- 8.1.3 . . Lawyers
- 8.1.4 . . Legal aid and advice
- 8.1.5 . . Legal procedure
- 8.1.6 . . Small claims
- 8.2 . Democratic process and voting
- 8.2.1 . . Constituencies
- 8.2.2 . . Elections
- 8.2.3 . . Political parties
- 8.3 . Devolved government
- 8.4 . Discrimination
- 8.4.1 . . Age discrimination
- 8.4.2 . . Disability discrimination
- 8.4.3 . . Race discrimination
- 8.4.4 . . Religious discrimination
- 8.4.5 . . Sex discrimination
- 8.4.6 . . Sexual orientation discrimination
- 8.5 . European Union
- 8.6 . Human rights
- 8.6.1 . . Access to information
- 8.6.2 . . Free speech
- 8.6.3 . . Freedom of association
- 8.6.4 . . Freedom of the person
- 8.6.5 . . Privacy
- 8.6.6 . . Right to fair trial
- 8.6.7 . . Right to family life
- 8.7 . Local government
- 8.8 . Ombudsmen and regulatory authorities
- 8.9 . Personal injuries litigation
- 8.9.1 . . Accidents
- 8.9.2 . . Compensation for injury
- 8.9.3 . . Damages

9 Health and social care

- 9.1 . Clinical negligence
- 9.2 . Health care
- 9.2.1 . . Complementary health services
- 9.2.2 . . Dental treatment
- 9.2.3 . . Dependencies and substance abuse
- 9.2.4 . . Mental health
- 9.2.5 . . Private health care
- 9.2.6 . . Sexual and reproductive health
- 9.3 . National Health Service
- 9.3.1 . . NHS charges and prescriptions
- 9.4 . Patients rights

- 9.5 . Public health
- 9.5.1 . . Smoking in public places
- 9.5.2 . . Travel health
- 9.6 . Social care
- 9.6.1 . . Care at home
- 9.6.2 . . Residential and nursing care

10 Housing and homelessness

- 10.1 . Accommodation
- 10.1.1 . . Accommodation agencies
- 10.1.2 . . Hostels
- 10.1.3 . . Local authority housing
- 10.1.4 . . Multiple occupation
- 10.1.5 . . Private rented accommodation
- 10.1.6 . . Registered social landlords
- 10.1.7 . . Sheltered housing
- 10.2 . Eviction and repossession
- 10.2.1 . . Eviction
- 10.2.2 . . Repossession of homes
- 10.3 . Harassment
- 10.4 . Home ownership
- 10.4.1 . . Freeholds and leaseholds
- 10.4.2 . . House buying and selling
- 10.4.3 . . Local authority housing
- 10.4.4 . . Mortgages
- 10.5 . Homelessness
- 10.5.1 . . Emergency accommodation
- 10.5.2 . . Intentional homelessness
- 10.5.3 . . Local connection
- 10.5.4 . . Priority need
- 10.5.5 . . Street homelessness
- 10.5.6 . . Unintentional homelessness
- 10.6 . Housing conditions and disrepair
- 10.6.1 . . Disrepair
- 10.6.2 . . Renovation grants
- 10.6.3 . . Unfitness and overcrowding
- 10.7 . Housing related benefits
- 10.8 . Neighbour disputes
- 10.9 . Tenancies and licences
- 10.9.1 . . Agricultural tenancies
- 10.9.2 . . Council tenancies
- 10.9.3 . . Private sector tenancies
- 10.9.4 . . Rent
- 10.9.5 . . Security of tenure
- 10.9.6 . . Tenancy agreements
- 10.10 . Travellers rights

11 Immigration and nationality

- 11.1 . Asylum seekers and refugees
- 11.1.1 . . Asylum appeals
- 11.1.2 . . Asylum applications and decisions
- 11.1.3 . . Asylum for children
- 11.1.4 . . Asylum support
- 11.1.5 . . Settlement and integration
- 11.2 . Citizenship and nationality
- 11.3 . Deportation and removals
- 11.4 . Detention and enforcement
- 11.5 . Immigration controls
- 11.6 . Working in the UK

12 Money and tax

- 12.1 . Banking
- 12.2 . Building societies
- 12.3 . Credit
- 12.3.1 . . Consumer credit
- 12.3.2 . . Credit cards
- 12.3.3 . . Loans
- 12.4 . Debt
- 12.4.1 . . Bankruptcy
- 12.4.2 . . Debt collection
- 12.5 . Insurance
- 12.6 . Mortgages
- 12.7 . National insurance
- 12.8 . Pensions
- 12.9 . Savings and Investments
- 12.9.1 . . Investment and unit trusts
- 12.9.2 . . Investor protection
- 12.9.3 . . Savings plans
- 12.9.4 . . Shares
- 12.10 . Tax
- 12.10.1 . . Capital gains tax
- 12.10.2 . . Corporation tax
- 12.10.3 . . Council tax
- 12.10.4 . . Income tax
- 12.10.5 . . Inheritance tax
- 12.10.6 . . Landfill tax
- 12.10.7 . . Stamp duty
- 12.10.8 . . VAT

13 Police and crime

- 13.1 . Arrest
- 13.2 . Crimes
- 13.2.1 . . Drug offences
- 13.2.2 . . Fraud

- 13.2.3 . . Hate crimes
- 13.2.4 . . Juvenile crime
- 13.2.5 . . Motoring offences
- 13.2.6 . . Sex crimes
- 13.2.7 . . Stalking
- 13.2.8 . . Theft
- 13.2.9 . . Violent crimes
- 13.3 . Imprisonment
- 13.3.1 . . Detention centres
- 13.3.2 . . Parole
- 13.3.3 . . Prisons and prisoners
- 13.3.4 . . Probation
- 13.4 . Police service
- 13.4.1 . . Police complaints
- 13.4.2 . . Police powers
- 13.5 . Sentencing
- 13.6 . Victims
- 13.7 . Weapons and explosives

14 Transport, travel and leisure

- 14.1 . Betting and gaming
- 14.1.1 . . Football pools
- 14.1.2 . . Horse racing and dog racing
- 14.1.3 . . National Lottery
- 14.2 . Entertainment
- 14.3 . Holidays
- 14.3.1 . . Holiday accommodation
- 14.3.2 . . Package holidays
- 14.3.3 . . Timeshares
- 14.3.4 . . Tour operators
- 14.3.5 . . Travel agents
- 14.4 . Religion, culture and heritage
- 14.5 . Sports and recreation
- 14.5.1 . . Country pursuits
- 14.5.2 . . Indoor sports
- 14.5.3 . . Outdoor sports
- 14.6 . Transport and travel
- 14.6.1 . . Air travel
- 14.6.2 . . Public transport
- 14.6.3 . . Rail travel
- 14.6.4 . . Road transport and driving
- 14.6.5 . . Traffic accidents
- 14.6.6 . . Water transport